Open House Prep Checklist

The morning of your open house

ONE HOUR BEFORE

- [ ] Turn on every light, including lamps and under-cabinet lighting
- [ ] Make all beds and close closet doors that are overstuffed
- [ ] Empty all garbage bins and take trash out of the house
- [ ] Run a quick vacuum over high-traffic areas
- [ ] Wipe down kitchen and bathroom counters
- [ ] Open all blinds and curtains for maximum natural light
- [ ] Set the thermostat to a comfortable temperature
- [ ] Put away shoes, coats, and bags at the entry
- [ ] Close all toilet lids

SECURITY & VALUABLES

- [ ] Lock up jewellery, cash, and small electronics
- [ ] Remove all prescription medication from cabinets and counters
- [ ] Secure firearms, spare keys, and garage remotes
- [ ] Remove or secure laptops and tablets
- [ ] Put away mail, bills, and anything showing personal information

ATMOSPHERE

- [ ] Avoid strong air fresheners and scented candles
- [ ] Open windows briefly beforehand for fresh air
- [ ] Set out a small bowl of wrapped candies or bottled water
- [ ] Play soft, low-volume instrumental music
- [ ] Leave feature sheets and business cards on the kitchen island

BEFORE YOU LEAVE

- [ ] Take pets with you — never leave them in the home or yard
- [ ] Leave the home and stay away for the full duration
- [ ] Be reachable by phone in case questions come up
- [ ] Unlock any interior doors buyers should see
- [ ] Remove pet bowls, beds, and litter boxes from view
- [ ] Move all vehicles off the driveway and away from the curb

Narges Shahsavarani
REALTOR®, Royal LePage Team Realty, Brokerage
(613) 263-4943 · narges@ottawaidealhomes.ca
ottawaidealhomes.ca